



443 Lafayette Road North  
 St. Paul, MN 55155-4342  
 Phone: (651) 284-5026  
 www.dli.mn.gov

| For Office Use Only |               |                    |
|---------------------|---------------|--------------------|
| Amount of Check:    | Check Number: | PermitTRAK Number: |
|                     |               | ELE                |

## Request for Electrical Inspection (REI) (permit) One- and Two-Family Dwellings

**Fields marked with an asterisk \* are required (as applicable).  
 Incomplete, inaccurate, or illegible forms may be returned to the submitter.**

\* TODAY'S DATE

|  |  |
|--|--|
| * Check One Box: <input type="checkbox"/> Contractor or <input type="checkbox"/> Homeowner | * Check One Box: <input type="checkbox"/> New Bldg or <input type="checkbox"/> Existing Bldg |
|--|--|

|  |
|--|
| * Check One Box: <input type="checkbox"/> One-Family Dwelling (homeowner or contractor) OR <input type="checkbox"/> Two-Family Dwelling (contractors only)<br><small>(It is unlawful for homeowners to perform electrical work on property that is rented, leased or occupied by others)</small> |
|--|

|   |                  |
|---|------------------|
| * Project Location (number & street name) | * Project County |
|---|------------------|

|                     |   |                 |               |
|---------------------|---|-----------------|---------------|
| * Project Township: | <i>(Please enter only the <u>township name</u> or the <u>city name</u>, not both)</i> | * Project City: | * Project Zip |
|---------------------|---|-----------------|---------------|

|              |               |            |              |
|--------------|---------------|------------|--------------|
| * Owner Name | * Owner Phone | Owner Cell | Owner E-mail |
|--------------|---------------|------------|--------------|

|  |
|--|
| * Company Type (check one box)<br><input type="checkbox"/> Electrical Contractor <input type="checkbox"/> Technology System Contractor |
|--|

|                          |                |
|--------------------------|----------------|
| * Company License Number | * Company Name |
|--------------------------|----------------|

|                   |        |         |            |
|-------------------|--------|---------|------------|
| * Company Address | * City | * State | * Zip Code |
|-------------------|--------|---------|------------|

|                 |              |                  |                                 |
|-----------------|--------------|------------------|---------------------------------|
| * Company Phone | Company Cell | * Company E-mail | Contact Person and Phone Number |
|-----------------|--------------|------------------|---------------------------------|

|  |   |  |
|--|---|--|
| * Project Description (Scope of work, service size, quantity of feeders and circuits, job numbers, or other vital information to help the electrical inspector make timely inspection service) | *Single Inspection<br>Other than Rough-in?<br><input type="checkbox"/> Ready Now or<br><input type="checkbox"/> Will Schedule | *Rough-in Inspection<br>Required?<br><input type="checkbox"/> Yes or <input type="checkbox"/> No |
|--|---|--|

|                            |
|----------------------------|
| Directions to Project Site |
|----------------------------|

|  |
|--|
| Project Site (Contact Person and Phone Number) |
|--|

|                    |
|--------------------|
| Electrical Utility |
|--------------------|

|  |                              |         |
|--|------------------------------|---------|
| <b>TOTAL INSPECTION FEE</b> from REI fee worksheet, or \$35 multiplied by the number of required inspection trips, whichever is greater. | Enter Inspection Fee Here >> | *       |
| A surcharge of \$5 is imposed on every permit effective 7/1/10 as per M.S. § 326B.148, in addition to the inspection fee.                | Surcharge Fee >>             | \$ 5.00 |
| <b>* Grand Total (Inspection Fee plus Surcharge Fee)</b>   |                              | *       |

Requests for Electrical Inspection (REI) with a fee of \$250 or less expire 12 months from the filing date. The installer must have the work completed within the 12 month period or submit another REI that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from an expired REI to a new REI. A service charge of \$30 will be added for all dishonored checks.

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.

**Please submit REI forms together with the applicable fees to:  
 MN Dept Labor & Industry, PO Box 64227, St. Paul, MN 55164-0227**



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# Request for Electrical Inspection (REI) (permit)

## Inspection Fee Worksheet

| Item Description   | Quantity | Fee                     | Total*** |
|--|----------|-------------------------|----------|
| 0 to 400 Amp Power Source  |          | \$ 35/source            |          |
| 401 - 800 Amp Power Source   |          | \$ 60/source            |          |
| Over 800 Amp Power Source  |          | \$ 100/source           |          |
| 0 to 200 Amp Circuit or Feeder   |          | \$ 6/feeder or circuit  |          |
| Over 200 Amp Circuit or Feeder   |          | \$ 15/feeder or circuit |          |
| New One- or Two-Family Dwelling<br>(up to 30 circuits and feeders per unit)  |          | \$ 100/dwelling unit    |          |
| New One- or Two-Family Dwelling<br>(additional circuits over 30 per unit)  |          | \$ 6/feeder or circuit  |          |
| Existing One- or Two-Family Dwelling<br>(where 15 or more feeders or circuits<br>are installed or extended per unit)   |          | \$ 100/dwelling unit    |          |
| Existing One- or Two-Family Dwelling<br>(where less than 15 feeders or circuits<br>are installed or extended per unit) |          | \$ 6/feeder or circuit  |          |
| Reconnected Existing Circuit or Feeder (for panelboard replacements)   |          | \$ 2/feeder or circuit  |          |
| Separate bonding inspection  |          | \$ 35/inspection        |          |
| Inspection of concrete-encased grounding electrode   |          | \$ 35/inspection        |          |
| Technology circuits & circuits less than 50 volts  |          | 75¢/device or apparatus |          |
| Additional inspection trip(s)  |          | \$ 35/inspection trip   |          |
| Investigative Fee (enter values in the Quantity and Fee columns)   |          |                         |          |
| Other...   |          |                         |          |
| Other...   |          |                         |          |
| Other...   |          |                         |          |
| Other...   |          |                         |          |

**TOTAL INSPECTION FEE is the fee calculated above,  
 or \$35 multiplied by the number of required inspection trips, whichever is greater.  
 Enter Inspection Fee Here & on REI >>**