



Application for New Service

Welcome to North Itasca Electric Cooperative! To make your new service installation easy, we provide individualized help to process and install a new service. To begin processing your new service we will need:

- New Service Information form (included)
- Membership Service Agreement signed (included)
- New Member Account Information form (included)
- Right-of-Way Easement (*easements give North Itasca Electric Cooperative permission to install and maintain electrical equipment on your property*) with a complete legal description of the property as shown on deed or abstract (*copies of tax statements are not acceptable*). Right-of-Way Easement must be **signed and notarized**.
- A check for the application fee in the amount of \$106.88 (non-refundable). The application fee is valid for 12 months. If the service is not constructed within 12 months, a new application fee shall apply.

When fees are paid and completed forms are in our office, an appointment will be scheduled with our staking technicians. They will meet you on your property to help determine the best options for your electrical service. After meeting with a staking technician (and before a tentative construction date), you **must** complete the following requirements before we can proceed:

- Acquire private Right-of-Way easements (*private easements give North Itasca Electric Cooperative permission to install and maintain electrical equipment on adjoining properties*) Right-of-Way Easement must be signed and notarized by all affected property owners. (Note: North Itasca Electric Cooperative personnel will apply for government easements on your behalf. Any additional fees to be paid by applicant.)
- Clear the right-of-way (20 feet for underground, 40 feet for overhead, 50 feet for three phase service).
- Pay all line construction charges, permit fees, special permits, or lease agreements in addition to specialized equipment required for construction not routinely used by the cooperative. Routine construction charges will be assessed as follows:
 - If there is an existing yard pole, existing transformer pole or existing underground stub pole the cost to install up to a 200A meter loop shall be \$750.00. If there is an existing yard pole, existing transformer pole or existing underground stub pole the cost to install a 320A meter loop shall be \$1000.00. 600A and larger services shall be quoted individually.
 - New construction 0 to 300 feet: \$2700.00. Distances over 300 feet shall be an additional \$6.00 per foot for single phase services. New Construction Three Phase 0 to 300 feet: \$8500.00. Distances over 300 feet shall be an additional \$12.00 per foot for three-phase services.
- Construction season shall run from June 1 through November 1. Quotes not paid in full prior to the end of the construction season shall incur a frost charge of an additional \$10.00 per foot. If there is no frost present during construction, the frost charges shall be refunded.
- Pay deposit if required.
- **Provide a required copy of the Minnesota Electrical Inspection form* (MN STATUE 326B.36 SUB DIVISION 5)**

*The Minnesota Department of Labor & Industry requires an electrical inspections form be filed. North Itasca Electric Cooperative provides the meter loop or pedestal.

All wiring performed on the consumer side of the meter must be filed with and inspected by the Minnesota State Electrical Inspector per state law. (Forms are available at www.electricity.state.mn.us)



New Service Application Members Checklist

The following items must be completed to proceed with your New Service. Verify that each form is filled out and included with your application.

New Service Information Form _____

New Account Information Form _____

Membership /Service Agreement _____

Right-Of-Way Easement _____

Must have **completed** including legal description
which can be found on your title, deed or through
your county office

Site Sketch _____

Data Collection _____

Auto Pay (circle one) YES NO



Phone: 218-743-3131 or 1-800-762-4048

Fax: 218-743-3644

Email: support@nieci.com

Web Site: www.northitascaelectric.com

New Service Information Form

PRIMARY CONTACT (name of applicant)

Name
first middle last

Service Location Address :

(Service Location Address: Required by Minnesota Dept of Labor & Industry for electrical inspection)

Address
City State Zip Code
Phone Number
email

SECONDARY CONTACT

Name
first middle last
Phone Number
email

Name of closest neighbor with power or a fire number (if known)

Contractor Name & Phone #

Electrical Inspection Done _____ # _____

Electrician Name & Phone #

Easement Form Complete (date) _____

Structure Type (circle one) House Mobile Home RV Site Church Garage Cabin Commercial Bldg

Other

Sq Ft of Structure per Floor Number of Floors

North Itasca Electric Cooperative offers off-peak heating as a value-added service to your co-op membership. Please circle below if you are considering any of these programs now or in the future, and be sure to contact North Itasca Electric Cooperative to discuss the additional metering needs, wiring requirements and program details.

Water heating Storage Space Heating Dual Fuel Heating Interruptible Air Conditioning

Your application and estimate for new service is valid for twelve months. All charges and fees may change due to policy revisions.



New Account Information Form

Phone: 218-743-3131 or 1-800-762-4048

Fax: 218-743-3644

Email: support@nieci.com

Web Site: www.northitascaelectric.com

For Office Use Only:

Date Mailed/Filled out

Member Number

Map Number

Electric Account #

Please print or type when completing this section.

PRIMARY MEMBER (name of applicant)

Name

first

middle

last

Billing Address:

Address

City

State

Zip Code

Phone Number

Cell Phone:

SSN*

Birth Date**

D / L #

email

Service Location Address (if different from Billing Address):

Address

City

State

Zip Code

Phone Number

Cell Phone:

JOINT MEMBERSHIP (co-owner / spouse):

Name:

first

middle

last

Address

City

State

Zip Code

Phone Number

Cell Phone:

SSN*

Birth Date**

D / L #

email

Are you now or have you ever been a member of North Itasca Electric Co-op, Inc. (circle one) Yes No

SEASONAL or RESIDENTIAL (circle one)

Would you like to be enrolled in paperless billing (circle one) Yes No

email



Membership/Service Agreement

I / We, the undersigned, am applying for a ___ Single or ___ Joint membership and agree to purchase electrical services from North Itasca Electric Cooperative, Inc. under the following terms and conditions.

- 1) Agree to comply with and be bound by the provisions of the Articles of Incorporation and Bylaws of the Cooperative as well as other rules, regulations and policies which may be adopted by North Itasca Electric Cooperative.
- 2) Agree to furnish easement to North Itasca Electric Cooperative for Right-of-Way maintenance, operational procedures, and access to Cooperative equipment.
- 3) Agree to comply with all existing easements on my property from North Itasca Electric Cooperative or its predecessor organizations. I recognize that where the Cooperative has existing facilities on my property that I do grant them permission to maintain their said facilities.
- 4) Agree not to interfere with or endanger the Cooperative's installed electrical system. I agree not to dig, excavate, or grade in areas where underground electric facilities are located without contacting the proper notification center.
- 5) Recognize that North Itasca Electric Cooperative does not guarantee a regular and uninterrupted supply of energy and in case the supply of energy is interrupted or defective, the Cooperative shall not be liable for any damages resulting therefrom.
- 6) Recognize that the quality of such power supply may not be suitable, without modification, for some business and specialized personal uses.

Printed Name _____

Signature _____ Date _____

Printed Name _____

Signature _____ Date _____

RIGHT-OF-WAY EASEMENT

Date _____, 20____

FOR VALUABLE CONSIDERATION,

(Names of Owners)

(circle one)

MARRIED

UNMARRIED

For themselves and their successors and assigns ("Owner"), hereby convey(s) to North Itasca Electric Cooperative, a member owned utility under the laws of the State of Minnesota, its successors and assigns ("North Itasca Electric Cooperative"), the perpetual easement and right to enter upon the lands of the Owner in the County of _____, State of Minnesota described as follows (the "Property") Township _____, Range _____; Section _____;

1. Purpose and Extent of Easement: The easement is for erecting, operating, maintaining, repairing, rebuilding and burying overhead and underground electrical distribution lines and related facilities including but not limited to signal lines, poles, wires, cables, handholes, manholes, transformer enclosures, concrete pads, transformers, connection boxes, and such other accessories and appurtenances as may be desirable in connection therewith (the "Facilities") over, under or on the centerline Right-of-Way and all abutting streets, roads and highways. The Right-of-Way is defined as ____ feet on each side of the Facilities existing and to be constructed, but in no event shall it be less than the width on each side of the centerline of the following: (a) 10 feet for underground lines; (b) 20 feet for overhead, single phase primary lines; (c) 10 feet for overhead secondary lines; and (d) 25 feet for overhead primary three phase lines. The easement includes such joint use or occupancy of the easement as North Itasca Electric Cooperative may permit for electrification or other purposes.

2. North Itasca Electric Cooperative's Right of Access: North Itasca Electric Cooperative has the right of ingress to and egress from the Right-of-Way over the Owner's adjacent lands and lying between public or private roads and the Right-of-Way, such right to be exercised in such manner as occasions the least practicable damage and inconvenience to Owner.

3. North Itasca Electric Cooperative's Right to Maintain Facilities: North Itasca Electric Cooperative has the right to construct new Facilities and extensions of existing Facilities within the Right-of-Way. North Itasca Electric Cooperative has the right to inspect, remove, repair, improve and make such changes, alterations, substitutions, and additions to the Facilities as it determines advisable. Owner agrees that all the Facilities remain North Itasca Electric Cooperative's property, removable at its option.

4. North Itasca Electric Cooperative's Duty to Restore: After completing any construction or maintenance of the Facilities, North Itasca Electric Cooperative will restore the Property as nearly to its original condition as may be practical under Code. If underground construction is utilized, North Itasca Electric Cooperative will furnish information showing locations of the Facilities on an "as built" basis.

5. North Itasca Electric's Right to Clear and Maintain the Right-of-Way: North Itasca Electric Cooperative has the right to clear and maintain the Right-of-Way, and when necessary, the adjacent lands of Owner, of trees, shrubs, brush, stumps, roots and other obstructions that may endanger the Facilities including the right to cut down all dead, weak, leaning or dangerous trees that are tall enough to strike any part of the Facilities in falling. North Itasca Electric Cooperative has the right to maintain the Right-of-Way to the extent and in the manner that North Itasca Electric Cooperative in its sole discretion determines advisable, including by chemical, mechanical or hand clearing methods. North Itasca Electric Cooperative has the right to keep the Right-of-Way clear of all buildings, structures, or other obstructions, and has the right to correct any violations of National Electric Safety Code (the "Code") requirements caused by construction of any buildings, structures, fences or other obstructions within the Right-of-Way, each at the Owner's expense.

6. Grade Changes and Damage by Owner: If grade changes are made by the Owner, which make it necessary for North Itasca Electric Cooperative to relay or relocate any of the Facilities, the cost of such changes will be paid by the Owner. The Owner is responsible for the cost of any repairs to the Facilities caused by the action of the Owner.

7. Easement to Run with the Land: The Owner reserves unto themselves, their successors and assigns, the full right to take, use, and enjoy the Property in every manner not inconsistent with this easement. This easement shall run with the land and will be binding on the heirs, administrators, successors and assigns of the Owner. The Owner agrees to disclose to their successors in title the existence of this easement. The Owner covenants that they are the owners of the Property and that the Property is free and clear of encumbrances and liens of any character except those held by the following persons:

IN WITNESS WHEREOF, Owner has signed this easement this _____ day of _____, 20____

Member

Co-owner / Spouse

STATE OF MINNESOTA)

COUNTY OF _____)

This Instrument was drafted by:
North Itasca Electric Cooperative,
A member-owned utility
301 Main Avenue
Bigfork, MN 56628

This instrument was acknowledged before
me this _____ day of _____, 20____
by _____

Notary Public

My Commission expires _____

Site Sketch

Please indicate the following information below in a sketch. This information will be helpful in designing the service with your needs in mind.

- ❖ Building Site (present and future)
- ❖ Meter Location
- ❖ Preferred line route
- ❖ Septic system
- ❖ Water system
- ❖ Driveways
- ❖ Culverts
- ❖ Transformer location
- ❖ Any buried obstacles

North

West

East

South



Data Collection Information

Please provide the following information so that North Itasca Electric Cooperative, Inc. will be compliant with the Title VI of the Civil Rights Act of 1964.

The information regarding race, color or national origin designation is requested in order to assure the Federal Government, that North Itasca Electric Cooperative, Inc. complies with Federal Laws prohibiting discrimination on the basis of race, color, or national origin. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your request for services or to discriminate against you in any way.

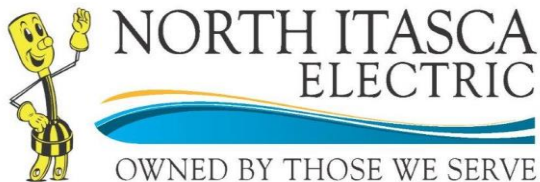
Should you have any questions, you may contact our business office at 218-743-3131 or 800-762-4048.

Thank you for your cooperation in this matter.

Name _____

Address _____

Racial Categories		Ethnic Categories	
American Indian or Alaskan Native		Hispanic or Latino	
Asian		Not Hispanic or Latino	
Black or African American			
Native Hawaiian or Pacific Islander			
White			



Auto Pay Sign Up Sheet

I authorize North Itasca Electric Cooperative and the bank listed below to initiate variable entries to my checking or savings account or my credit card.

This authorization remains in effect until I notify North Itasca Electric Cooperative in writing to cancel it in such time as to allow North Itasca Electric Cooperative to act on it.

ELECTRIC ACCOUNT # _____

NAME (PRINT) _____

ADDRESS _____

TELEPHONE # _____

NAME OF FINANCIAL INSTITUTION _____

CHECKING ACCOUNT # _____

ROUTING # _____

SAVINGS ACCOUNT # _____

(Please attach a blank, voided check)

TYPE OF CARD (PLEASE CIRCLE)

VISA

MASTERCARD

DISCOVER

AMERICAN EXPRESS

CARD # _____ EXPIRATION DATE _____

Payments will be processed on the 25th of each month. If the 25th falls on a weekend or holiday, it will be the next business day.

I would like to be signed up for paperless billing: yes / no (circle one)

If yes, email address _____

SIGN HERE TO AUTHORIZE _____ **DATE** _____

(SIGNATURE NEEDED FOR CHECKING AND SAVINGS ACCOUNT OR CREDIT CARD TRANSACTIONS)

Please return this form with a blank, voided check to:

**North Itasca Electric Cooperative, Inc.
PO Box 227, Bigfork, MN 56628**

"This institution is an equal opportunity provider, and employer."

North Itasca Electric Cooperative Community Trust



Operation Round Up ® is an ongoing charitable fund raising program to benefit worthwhile community projects. Funds are raised from North Itasca Electric Co-op., Inc. members who voluntarily round up their electric bills to the next highest dollar amount.

Q: How does the program work?

A: Each month, members who wish to participate allow North Itasca Electric Co-op.; Inc. to automatically round up their electric bills to the next highest dollar amount. For example, if your bill is \$68.51, your bill will be rounded up to \$69.00, meaning that month's contribution is 49 cents.

If your bill is \$68.90, your bill will be rounded up to \$69.00, contributing 10 cents.

The extra cents will be put in the North Itasca Electric Cooperative Community Trust. The most any member could contribute annually is \$11.88, but will average about \$6 a year per participant. Individually it doesn't sound like much, but collectively it adds up in a hurry. We average more than \$20,000 in annual giving.

Q: Where and how are the funds distributed?

A: Any organization in the NIECI service area is eligible to apply for a grant from the trust.

Funds will not be used to pay utility bills or go towards political campaigns. Grant application deadlines will be published in the Watts News.

Q: What are some possible uses for the fund?

A: Examples of grants would be funding for fire department equipment, EMS, youth & school programs, arts & education, senior citizen groups and other various community programs and projects.

Q: How will we know where the funds go?

A: A list of the funds awarded will be featured in the *WATTS NEWS* and there will be an annual report for the trust fund. Until the funds are distributed, they will be placed in a trust fund with the North Itasca Electric Cooperative Community Trust.

Q: Who will administer the trust?

A: A nine person volunteer board of directors from the North Itasca Electric Co-op., Inc. service area will review the applications and make grant recommendations.

Q: What is the role of the Operation Round Up ® Trust Board of Directors?

A: Separate from the North Itasca Electric Co-op., Inc. Board of Directors, this non-paid board will oversee the trust, evaluate applications made

to the program and make recommendations for issuing grants. They will have a set of bylaws by which to operate.

Q: What if I can't or don't want to participate in this program?

A: We realize that not everyone is willing or able to participate in the program. You may opt-out of the voluntary program. **However, if you do not notify us of your decision to opt-out, you will automatically be enrolled in the program.** You may opt-out at any time in the future if your situation changes or you may opt-back-in as well. To opt-out or to opt-in please notify us by calling 218-743-3131 or toll free 800-762-4048. You may also email us roundup@nieci.com or notify us in writing with your account number and name telling us of your desire to opt-out or opt-in.

Thank you for participating in this tremendous community support organization.

Please read the *WATTS NEWS* for more information on Operation Round Up®

North Itasca Electric Co-op. has a showroom with a wide variety of Appliances for sale.

Your Co-op Offers: Quality Appliances, Great Prices,
Great Customer Service, Fast & Friendly Delivery!
Everything you expect from a Cooperative and more!



Bundling Deals:



FRIGIDAIRE

Buy 3 appliances take 8% off, 4 appliances 10% off, 5 or more 15% off.

We can special order a gas range or dryer, but do not have them in stock!

Financing Available To Those Who Qualify:



90 days same as cash - 20% down (no interest)

1, 2, or 3-year contract - 20% down (4% interest). Contract is added to your electric bill.

Delivery Available: \$50

Remove Old Appliance: \$25



The electrical cord you need is provided with your appliance!

Place your order early, there can be long delays on some appliances!

Contact Roxanne for your appliance needs!

218-743-3132

